

USG BOARD MINUTES
November 23, 2010

Board Members Present: Berdine Whedon President, Mark Bernstein. Susan Bockius, Walter Ceglowski, Mary Lee Keane, Norman Matlock, Linda O'Gwynn, Rudy Sprinkle, Marny Walsh

Board Members Absent: none

Non-Board Members Present: Kent Matthies, Jude Henzy, Tom Smith,
Treasurer

CHALICE LIGHTING & CHECK IN

TREASURER'S REPORT

- 1. Tom Smith reported that as of October 31 (1/3 of fiscal year) total income was at 25.4% and total expenses at 25%. Both are low but not unusual. Winter brings higher expenses for B&G and more contribution is due to UUA.**
- 2. The treasurer and Budget and Finance continue to identify and solve problems with accounting procedures.**
- 3. Procedures were discussed for alerting committee heads when allotted money for the year has been used including returning to the Councils to see if money can be reallocated.**
- 4. Norman will clarify the Publicity budget.**

APPROVAL OF OCTOBER MINUTES Approved without correction

NOMINATING COMMITTEE MEMBERS

- 1. Three of the five members of the Nominating Committee were elected at the Annual Meeting: Linda Smith, Dennis Strain and Debbie Ward. Alternatives are Patricia Hamill, Marjorie Caplan and Lida Holota.**
- 2. The Board prepared a list of qualified candidates and voted. Nominating Committee members should have a good**

understanding of what Board work entails and a depth of knowledge of the church.

CONFLICT OF INTEREST POLICY DISCUSSION

- 1. Mary Lee gave an update on progress of Board subcommittee (Mary Lee, Rudy, Walt and Marny) This group has met with Scott Murray and Tom Schoonmaker from B&G and Carolyn Cotton from MPIC working toward consensus on procedures for implementing a Conflict of Interest Policy. A further meeting will be scheduled for December.
The group will present the Board with a proposal at the January meeting.**
- 2. The current projects (Jude's office and the renovation of the Youth Lodge) will proceed as scheduled.**

CAPITAL CAMPAIGN CHAIR

- 1. Mark recommended that we should wait for further improvement in the economy to mount a Capital Campaign. We can generate momentum through the completion of this year's projects. These projects will be publicized to the congregation at the Town Hall Meeting on December 12.**
- 2. In a meeting on November 13 the Fund Raising Consultant for the UUA stated that USG pledges an average of \$1750 per household with approximately 180 households. This puts us in the top 25% of UUA congregations.**
- 3. Linda suggested that fund raising should be part of the MPIC so that those who have to raise the money are part of the planning. The issue will be revisited before the end of the year.**

BUDGET AND FINANCE

- 1. Susan stressed the need for clarification in procedures for transfers between committees, point of contact with the bookkeeper and reallocation of professional expenses. In response the Board considered the following motions. Transfer of funds between Councils remains under the purview of the Board.**

Motion #155: The Councils are charged with making decisions concerning the transfer of funds between committees up to \$5,000

per budget year but must notify the Treasurer and President of the Board in writing within a week.

Status: Passed

Motion #156: To establish the Treasurer as the single point of contact to express organizational intention to the bookkeeping firm.

Status: Passed

Motion #157: That the Board approves professional expenses as recorded at the end of the fiscal year.

Status: Passed

Motion #158: That the Executive Committee of the Board in collaboration with the Personnel Committee is authorized to move professional expenses with consent of the person to whom it was allocated.

Status: Defeated 5-4

Instead the Personnel Committee will generate a request to the Board.

MATLOCK CHALLENGE

In order to bring the Matlock Challenge to a successful finish by the end of the year, Berdine and Kent will encourage giving at the Town Hall Meeting including some personal statements by people who have contributed.

ITEMS FOR THE REMAINDER OF THE YEAR

At the January Board meeting we will review the items that need to be considered and prioritized by the Board for the remainder of the fiscal year.

DECEMBER 12 TOWN HALL MEETING

After church on Sunday, December 12 the MPIC will present to the congregation the plans approved by the Board for Phase I activities under the architectural Master Plan.

NEXT BOARD MEETING - Tuesday, January 25, 2011 at 7:30 in the Sullivan Chapel

Respectfully submitted,

**Marny Walsh
Board Secretary**

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