

## **USG Board of Trustees Meeting Minutes, May 28, 2013**

**Members present:** Linda O'Gwynn, Andrea Parry, Walt Ceglowski, Dennis Strain, Marina Van Gossen, Leni Windle, Tom Ott, Treva Burger

**Non-members present:** Joan Javier-Duval, Rev. Kent Matthies

### **President's Report**

Nominating Committee discussion. There is clearly a problem when it so difficult two years in a row to find nominees for both the Board and Nominating Committee. Follow up: Eli Scarce who was the Chair of the Committee will prepare a report on all the people who were asked and declined. Tom Ott will draft a list of criteria for prospective Board members and a process for the Nominating Committee to follow in selecting nominees for the Board. Consider having departing Board members on Nominating Committee. Consider having leadership training that prepares people for leadership roles like the Board. For further discussion at the June Board meeting.

### **April 23 Minutes**

**Motion:** to approve the April 23 minutes

**Motion passed:** 8-0-0

**Motion:** to approve Tom Ott's recommendation of Andrea Parry as Vice President of the Board of Trustees for the 2013-14 church year.

**Motion passed:** 8-0-0

**Motion:** to approve Helena Tucker as new USG Treasurer, effective immediately.

**Motion passed:** 8-0-0

### **Minister's Report**

Tom Ott, Andrea Parry and Betsy Gabriel will do Rev. Kent Matthies' performance evaluation. Andrea Parry and Betsy Gabriel have prepared a list of questions and they and Tom Ott will interview a group of church leaders to assist in the process: Leni Windle, Stewardship Chair, Beth Lazer, Chair of Ministries and Programs, Alan Windle, Chair of Worship Arts, Gloria Smith, Administrator, Bill Morrow, Chair of the Committee on Ministry, Susan Doering, Chair of Religious Education, and Lida Holata, Assistant Administrator.

Also Rev. Kent Matthies and Betsy Gabriel have decided to hire Joan Javier-Duval for forty hours of grant writing to help us apply for grants to support our growth. Grant options that they are looking at: UUA Multicultural Ministries grants, might be \$7000-10,000 per year for several years, Chalice Lighter grants: for staff or building and other UUA grants for programs.

### **Adjunct Minister Resolution**

**Motion:** to appoint Joan Javier-Duval to be an adjunct minister for USG with all the power under church law and civil law to carry out the functions of this church (includes marriages and funeral services.)

**Motion passed:** 8-0-0

### **2013-14 Budget**

**Pledges:** There remains concern about the fact that the pledge drive goal may not be met. The current estimate is in the \$330,000s of our goal of \$350,000. The Board would like to see the pledges and contributions number decreased to \$330,000 to reflect the amount of pledges expected to be collected during the stewardship campaign.

**Rental Income:** Concern about the projected rental income increase being based on the installation of air conditioning in the Assembly Room, as summer is approaching and rentals would have been made more in advance. The Board would like an improvement plan for the rental program from the rental coordinator in time for the

June meeting. Leni Windle and Marina Patrice Van Gossen will speak to Carolyn Cotton. The weddings and misc rentals projections seem overly optimistic and should be adjusted to be more realistic. Board would like to keep those numbers the same as last year's budget rather than increasing them.

There would be a \$54,097 deficit with the decreases in projected pledge income and weddings and misc rentals and a small increase (\$800) in the cleaning budget and an increase in Auction income to reflect the increase we experienced this year plus additions of Consulting Minister, Full Time DRE and Second Service.

One option to increase pledge income would be to ask the Sullivan Assistance Fund Committee to pledge in support of the people who are members, but cannot afford to pledge. The Board decided that we will need to meet twice in June, the 25 and 26, to further discuss the budget. Marina Patrice Van Gossen will get us updated financials.

**Motion:** to adjourn

**Motion passed:** 8-0-0

Respectfully submitted,

Treva Burger, Board Secretary

### **Unitarian Society of Germantown Resolution of Board of Trustees**

Whereas, the Unitarian Society of Germantown is a member church of the Unitarian Universalist Association;

Whereas, the Unitarian Universalist Association represents the Unitarian Universalist churches in the United States;

Whereas, Unitarian Universalist churches are congregational churches that believe that the congregation of any particular church is the highest level of ecclesiastical authority, a view that is supported by the Unitarian Universalist Association, and derived from the *Cambridge Platform of 1648*;

Whereas, the congregation of a Unitarian Universalist church is authorized by custom, tradition and the Unitarian Universalist Association to select its own minister regardless of whether or not the minister is "ordained," provided the minister is appointed by the congregation or, if applicable, the Board of Trustees of the church;

Whereas, the members of the Unitarian Society of Germantown has authorized the Board of Trustees to choose a minister by majority vote under Article V, Section 1 of the Bylaws;

Whereas, Joan Javier-Duval has offered to act as an adjunct minister for the Unitarian Society of Germantown and to perform ministerial duties including, baptisms, marriages and funeral services;

Whereas, the Board of Trustees of the Unitarian Society of Germantown has examined the credentials and qualifications of Joan Javier-Duval and has found that she is qualified to act as a minister for the Unitarian Society of Germantown;

Now, therefore, upon motion duly made and seconded at a regular meeting of the Board of Trustees on May \_\_\_\_, 2013, the Board, by a vote of \_\_\_\_ to \_\_\_\_ hereby appoints Joan Javier-Duval to be an adjunct minister for the Unitarian Society of Germantown, with all of the power under church law and civil law to carry out the functions of this church.

By the Board,

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By the Secretary