

Unitarian Society of Germantown

(corrected) Minutes of the Board of Trustees' Meeting, March 22, 2016

Members present: Tom Ott, Craig Miller, Linda Brunn, Margaret Kinnevy, Bob Williford, Susan Smith, and Ann Schoonmaker. Absent: Bill Morrow and Scott Wolkenberg
Others present: Rev. Kent Matthies, Beth Lazer

The minutes of the meeting of February 23, 2016, were approved. (Attached.)

Committee on Ministry

The board, in executive session with Beth Lazer for the Committee on Ministry, approved a letter under discussion. Beth announced that Rudy Sprinkle has resigned from COM. In open session, it was moved by Margaret Kinnevy and seconded that the board approve the proposed charter of the Committee on Ministry. The motion was approved, 9-0.

The MET Report

Kent Matthies announced that Maura Gallagher is working well, chairing the Personnel Committee, as are Bill Blasdel and Kurt Ahrens for Building and Grounds.

A draft budget will be coming soon. MET would like immediate comments for discussion at next month's meeting. There is a slight decrease in this year's budget deficit.

Tom Ott, Craig Miller, in conjunction with the MET, will prepare the proposal for a capital campaign for the annual meeting on May 22.

The town hall meeting for Philadelphia Unitarian Universalist Humanists led by the Transformation Team to discuss the possibility of USG receiving the UUA designation of a "Free-thinker Friendly Congregation" produced no adverse opinions. It was moved by Linda Brunn and seconded that the board seek UUA certification as a "Free-thinker Friendly Congregation" and encourage the Adult Spiritual Development Committee and the Transformation Team to offer opportunities for exploration of humanism. Motion was approved, 9-0.

The Covenant of Right Relations was presented and approved unanimously.(attached)

Policy Approvals

The board unanimously approved the following policies:

Communication (attached)

Rental of Building and Grounds for Non-Church Events and Priorities for Use (attached)

Tom Ott reminded the board members of the meeting Sunday at 12:30 to plan activities related to the board initiative on outreach.

The meeting was adjourned at 9:32 pm.

Ann Schoonmaker
Secretary

UNITARIAN SOCIETY OF GERMANTOWN
POLICY
**Rental of Building and Grounds for Non-Church Events
And Priorities for Use**
Approved by the Board of Trustees March 22, 2016

Rationale

The buildings and grounds of the Unitarian Society of Germantown (USG) represent a tangible asset which can make a significant contribution to the achievement of USG's mission. The proper usage of the building and grounds can:

- Build community recognition for USG and the Unitarian Universalist movement
- Help recruit new potential members
- Provide a community service
- Help fund USG's operations
- Support the events and activities of USG
- Foster Unitarian Universalist principles, and
- Help develop community among USG members and friends

Policy

1. Rental fees will cover all USG costs incurred or resulting from use of the facilities.
2. Rental fees are also intended to contribute to USG income.
3. Rentals may be made to any group or persons having a purpose, goals, ideals or philosophy that are not inconsistent with those of USG.
4. Rentals may in themselves contribute directly to the purposes set forth in the Rationale for this policy. The following shall be the priorities for space usage, in order of priority:
 - a. Worship services, Sunday morning Child Spiritual Development, and major USG events have priority.
 - b. Other USG events, generally on a first come-first served basis
 - c. Social justice events
 - d. Meetings of other UU churches and UU organizations
 - e. Meetings of other religious and non-profit organizations
 - f. Events of artistic, musical, or cultural value
 - g. Private social events such as weddings and parties, except that events hosted by USG members may receive priority over other rentals of the same space by third parties
5. Space will be scheduled in advance with the USG Administrator or the Administrator's delegate.
6. The Ministry Executive Team may further delegate to the Rental Coordinator any or all of the responsibilities associated with the rental of the USG building and/or grounds.

End

UNITARIAN SOCIETY OF GERMANTOWN
POLICY

Communications

Approved by the Board of Trustees 3.22.16

USG is blessed with an abundance of events and activities. This abundance can make it difficult to keep the congregation, as well as the greater community, apprised of what is happening.

In order to facilitate clear and appropriate communications, it is the policy of USG that communications shall be handled in the manner prescribed by the Procedure established by the Communications Committee.