

USG Board Meeting Minutes - 06/22/2021

1. Welcomes, farewells, & bragging rights: New Board members who attended the meeting were introduced and retiring Board members were given a send-off. Accomplishments were celebrated.

Introduction of Sharon Mafuru to the Board	Nancy Anderson
Introduction of Amy Birge-Caracappa to the Board	Sarah Frazier
Bragging about Covid Relief Fund	John Davis, Sam Stormont
Bragging about CIF policy	Lee Meinicke, Dev Howerton
Bragging about Widening the Circle	Andrea Barsevick
Farewell to Sam Stormont	John Davis
Farewell to Nancy Anderson	Zachary Bosco Dwornik

2.
 - A. **CIF policy:** Lee Meineke and Dev Howerton reported on the meeting with the individuals affected by the policy changes. They proposed the addition of an external investment manager (current manager is Trillium). The final version of the updated CIF Policy was approved with this addition on 6/22/21.
 - B. **Personnel Policy** - Final version of Personnel policy approved with changes presented.
 - C. **2022 Budget** - Budget passed with changes presented.
 - D. **GA Delegates** - Moved and passed resolution giving Andrea Barsevick permission to name 6th USG delegate to UUA Annual Meeting.
 - E. **Treasurer's Job Description** - Approved as presented.
3. **Election of new Board officers:** the Board voted to elect the following officers: President - Andrea Barsevick, Vice-President - John Davis, Secretary - Sarah Frazier.
4. **Selection of Treasurer:** A process for prioritizing candidates was discussed and Sarah Frazier will work with Eric Foster to recruit a new Treasurer from a list of candidates.
5. **Approval of minutes from 5/26/21** - minutes approved as written.
6. **Review of MET report** - see report appended below.
7. **Moving Ahead Steering Committee (MASC):** This committee is meeting weekly and released guidance for the use of outdoor space. They are currently evaluating ventilation issues and looking at what other congregations are doing in this regard. A Town Hall is planned for the end of July to update the congregation on the progress made so far. The plan is to have a multi-platform service (which includes in-person) in late August. This is being presented as a "soft" opening.

Cameras were installed this week and we are almost livestream ready. The teams are working to keep things simple out of the gate and then add capacity. Also discussed was how we can offer a wide range of services to the community (Widening the Circle).

8. **Neighboring building encroachment on USG property:** A neighbor has built permanent structures on USG property. A committee will be appointed to study the problem and gather facts and then propose a plan to the Board for dealing with this issue.

Respectfully Submitted,

Sam Stormont, Secretary, USG Board of Trustees

MET Report to USG Board, May 2021

This month MET has been focusing on finances and re-opening. Especially with the rapidly changing COVID situation, there is a lot happening. Eric Foster represented MET at the Annual Meeting in presenting our current financial situation, which is very healthy.

Budget

The MET is finishing up the 2021-22 Budget proposal following the guidelines provided by the Board. We plan to present that for the May 2021 Board Meeting.

Technology upgrades

MET is moving forward with the first \$10,000 of improvements in order to make the sanctuary Livestream ready (video cameras ready to live feed). The first \$10,000 will be spent by the end of June 2021 and will be included in our current budget. The next \$25,000 for sound and lighting upgrades will need to be raised, possibly in a mini-capital campaign be explored between Board, MET and Stewardship Committee.

Moving Ahead Task Force

MET is supporting this task force in its planning for re-opening. Andrea Parry is chair and Dev Howerton serves as Board liaison on the Task Force. Immediate focus is on the return of recovery groups and the summer day camp. Janet Haas represents MET on this committee, in addition to Kent and Celeste.

New Hires

We are creating a search committee for the part-time book keeper position, following up with the part-time Digital Communications Manager after the book keeper is hired. These will not be regular staff with benefits, but “contract” employees. We will abide by EEO policies for these positions, we are an affirmative action employer.

Election Day

Under Celeste’s leadership, USG was a polling place for the primary election.

For the MET, Gale Gibbons

May, 2021