

In Pennsylvania, we need to present clearances when we work or volunteer with children. Whether we are volunteering with scouts, chaperoning a school trip, or volunteer with children in our place of worship, we have to share our clearances.

Please do not let getting clearances stop you from volunteering. We want to make it as easy as possible.

You will need 3 clearances to help with Children's Spiritual Development at USG:

1. Free: [Report of criminal history from the Pennsylvania State Police \(PSP\)](#)
-Check "New Volunteer Record Check" and follow the instructions.
2. Free: [Child Abuse History Clearance from the Department of Human Services \(Child Abuse\)](#)
-Click "(CWIS) self-service portal."
-Click "Create Individual Account." Follow instructions.

If you have lived in Pennsylvania for over 10 years:

3. You will sign a form to "swear and affirm in writing that they are not disqualified from service based upon a conviction of an offense under §6344 of the Child Protective Services Law."

-OR-

If you have NOT lived in Pennsylvania for over 10 years:

3. \$50- You will need a [fingerprint-based federal criminal history \(FBI\)](#). To do this you will make an appointment at a nearby site to go in-person to have this submitted.

- Click "IDEMIA" near the top of the page.
- Click "Digital Fingerprinting"
- Scroll to select "Pennsylvania" as the state you need.
- Click "Digital Fingerprinting"
- Near the bottom of the page, click "FBI History Check"
- Click "Schedule or Manage Appointment"
- Follow instructions and make appointment.
 - When asked for the reason for requesting, choose "Personal Review"

****Please let us know if the \$50 fee is onerous. We want to make it easy to volunteer!